

Stower Vale Pre-School

KEY PERSON POLICY

At Stower Vale Pre-School, we greatly value the strong positive relationships we build up with the children in our setting and their families.

Children's emotional wellbeing is an essential foundation for their health, happiness and ability to learn. Every child who attends Stower Vale Pre-School is assigned a key person to act as the bridge for the child between their home and the setting.

The key person will get to know the child well, become attuned to their likes and dislikes, attitudes and preferences, and will provide the child with particular support at key times during the child's time in the setting at the time they join the setting, whenever they make a transition from one home base to another or whenever there has been a significant event in the child's life.

The key person will spend time with the child, supporting their learning and emotional and physical development. They will be the key point of contact for the parents/carers of the child, able to inform them of what the child has been interested and involved in during the day, although parents are always welcome to speak to any member of staff regarding their child.

Training will be provided for staff to enable them to carry out the key person role, and arrangements will be in place to balance out the number of children assigned to each key worker, and to accommodate shift patterns, holiday and sickness absences.

Agreed by.....

Authorised Signatory.....

Date.....

Date of review: one year